

## Pioneers Cash Donation Policy July 19, 2018

The Pioneers organization is a hands-on volunteer organization.

We are the stewards of the funds we raise through our dues and other fundraising activities. We have an obligation to ensure that we uphold our mission as volunteers in our communities. Donating cash to support other organizations should be done with discretion and **always accompanied with a volunteer activity.**

The following guidelines serve as a reminder and roadmap to follow if you decide that a cash/check donation is appropriate.

1. Verify that the receiving organization or agency is registered as a 501c (3).
2. Determine what is needed by the organization through conversation or their website wish list and provide those items or services through volunteer efforts.
3. If a check is being donated, it should be made out to the organization with a TPF1 voucher, mailed to the Pioneer, and hand delivered by the Pioneers member. **This option is not the optimal use of Pioneers funds. Our donors do not need us to "re-gift" their cash donations to another organization.**
4. **A letter on specific use of the funds should accompany the check.**
5. Checks to National organizations such as the American Cancer Society for example should be limited. Instead, look for a grass roots level organization that helps Cancer patients locally.
6. **Donations to organizations must be processed with a TPF1 voucher through the PAC. Personal account donations will not be reimbursed with Pioneers funds.**

**The Pioneers organization and Units should not serve as a bank.**

**All donations of cash should be accompanied by a volunteer effort.**

For example: The Food Bank may be able to use their buying power with a cash donation, however accompanying that donation should be a food drive at your work, Life Member luncheon or Project and have volunteers deliver the items and the check.

**Always remember that we are Volunteers and all of our service to our communities should have an element of volunteerism attached to it.**

That is who we are. That is what we do.